

September 6, 2013
8:30 AM
Newport, Oregon

The City of Newport Wayfinding Committee met on the above date in the City Manager's Conference Room of the Newport City Hall. In attendance were Committee Chair Wendy Engler, committee members Ken Spencer (arrived at 8:45), Linda Neigebauer, Robin Dennis, and new committee member Frank Geltner. Absent was committee member Chuck Forinash. Also in attendance were: Public Works Director Tim Gross; city staff members Bob Fuller and Mike Eastman; City Council liaison Mark Saelens (arrived at 8:45); and NPD Sgt. Tony Garbarino.

The meeting was called to order at 8:30 AM by Chair Engler. A motion was made and seconded to approve minutes of the August 2nd meeting. The motion passed on a unanimous voice vote.

Wayfinding Map:

Eastman and Spencer presented cost options for Wayfinding signs. After discussion, it was decided that aluminum sign material and powder-coated poles were the best options. Plywood sign backing would be subject to severe weather damage/stress unless maintained regularly. Gross advised the Wayfinding sign budget is about \$10,000. The cost for aluminum backing is about \$245 per sign; with poles, printing of sign, and installation costs, about \$400 per sign. Gross suggested maintaining a small stock of sign materials (blanks and poles).

A motion was made by Geltner, seconded by Neigebauer, to print signs and replace the 12 existing signs. The motion carried on a voice vote.

A motion was made by Dennis, seconded by Geltner, to purchase a stock of aluminum blanks for ten signs and powder-coated posts to have on hand. The motion carried on a voice vote.

A discussion ensued about the placement of South Beach Wayfinding signs. Currently there is one at the Marina and two at the Aquarium. Gross suggested a field trip to determine additional locations. Note: This will be an agenda item for next meeting.

Tsunami signage:

Gross advises tsunami interpretive signs are paid for by the City; however, the committee can provide input and feedback on placement. He noted these are not the evacuation route signs, these are the educational signs. Eastman provided a handout map detailing proposed placement of the signs: Bay Front at the piers, South beach at the end of OSU Drive, Nye Beach Turnaround, and Agate Beach trail access. This item does not require action by the committee at this time.

Hallmark Inn Easement, staff report:

Fuller presented an easement document (negotiated between the City of Newport and the Hallmark Inn) and photo packet regarding a public parking area (east of Hallmark Inn/Georgie's parking lot) and beach access at the south end of Georgie's Restaurant for committee review and consideration. It was noted there is no signage indicating there is public beach access at this point. Also the public parking area is inadequately marked. It was decided to invite Ric Raybourne of the Hallmark Inn to the next Wayfinding Committee meeting to discuss signage options/needs on the easement areas; Fuller will contact Raybourne and extend the invitation.

A motion was made and seconded to request Public Works post a beach access sign at the street entrance on the Eulio Street easement at Hallmark. Motion carried on a voice vote.

New business:

Chair Engler welcomed Geltner as a new committee member.

Engler advised the committee needs to discuss what Wayfinding signs need to come down. Gross said it would be expedient if Public Works could be provided with a map. Saelens suggested a zone-by-zone methodology for reviewing signs. Committee members can then visit sign locations and make notations as to particular sign situations. Gross advised he will print maps for committee use and bring to the next meeting. This will be an agenda item.

Having no further business, the meeting was adjourned at 9:55 AM.